

Welcome to Wellstar!

See below for **next steps** to ensure you're **ready to go for your Day 1** afternoon online learning.

STEP 1: Get Ready, Get Set!



At 1:00 PM today, please [click the link here](#) to access your instructions and complete the following items: (1) MyID Activation (2) Set up of VIP Two-Factor Authentication (3) Login to SuccessFactors.

Please note: You will not be able to successfully log in until 1:00PM. If you have questions or need assistance, [review this quick tutorial](#), [see FAQs on Welcome to Wellstar](#), or contact the Onboarding Helpline at 470-956-6688 for assistance.

STEP 2: Go!



Complete your self-paced learning module.

Once you've completed the above steps, log into SuccessFactors and complete the **TMCO-GENERAL (WELLSTAR CORE & CONTRACTORS)** learning module as listed on your Success Factors To-Do list. This is a required module for your orientation that must be completed by **5:00PM today on Day 1**.

You must complete this module to begin your role with Wellstar.

STEP 3: Your next steps

Let us know how we did. After you've completed your modules, [please take this brief survey](#) – it should take three minutes or less, and it helps make sure we're delivering a world-class welcome for all future new hires.

Make a plan for Day 2. Check the table found on the welcometowellstar.com portal to understand where you'll be reporting for Facility Day 2 and who to contact with questions.

Review the New Team Member and Caregiver Toolkit. [Click the links in the cover page](#) for resources and videos about important information like Benefits, Wellness, Employee Giving and our Mission, Vision and Values.

Explore Your benefits: Click [here](#) to view a video library about *Wellstar Rewards* – Wellstar's benefits and wellbeing program, as well as Wellstar's Retirement Plan.

Learn more about COVID-19 Vaccinations: New team members can schedule a vaccine through [this scheduling tool](#). Please review the following message regarding the current COVID-19 situation. (Click [here](#) to view).

STEP 4: Let us help!



The **Onboarding Helpline** is available to provide support and answer any questions you may have regarding your Onboarding experience. Contact the **Onboarding Helpline @ (470) 956-6688**.

If an associate is assisting another team member, please leave a voicemail and include your employee ID# and a phone number where you can be reached. The Onboarding associate will call you back as soon as possible.