

<b>New team member name:</b>	<b>Supervisor name:</b>
<b>Job title:</b>	<b>Start date:</b>
<b>Department:</b>	<b>30-day check-in date:</b>
<b>New hire 30-day check in</b>	
1. What is working well so far?	
2. Have there been any team members who have been particularly helpful during your first month?	
3. Where do you still need help?	
4. Are there any tools, resources, or equipment you still need access to?	
5. What have you found most interesting or exciting about your role so far?	
6. Have you connected with your immediate peers on the team yet? If not, how can I help?	
7. How can I make your onboarding process even more effective?	

<b>New hire name:</b>	<b>Supervisor name:</b>
<b>Job title:</b>	<b>Start date:</b>
<b>Department:</b>	<b>60-day check-in date:</b>
<b>New hire 60-day check in</b>	
1. What is working well so far?	
2. Have there been any team members who have been particularly helpful this month?	
3. Where do you still need help?	
4. What has been the most interesting thing you've worked on this month?	
5. Who are some of the team members you've met outside of your immediate peer group? How have they helped you?	
6. Based on your first two months, how does the role (or the team) compare to what we discussed in your interview?	
7. What do you need from me as your onboarding continues?	

<b>New hire name:</b>	<b>Supervisor name:</b>
<b>Job title:</b>	<b>Start date:</b>
<b>Department:</b>	<b>90-day check-in date:</b>
<b>New hire 90-day check in</b>	
1. What is working well so far?	
2. Have there been any team members who have been particularly helpful this month?	
3. Considering the work you've done in your first 3 months, what do you want to do more of moving forward?	
4. What other projects/tasks are you excited to work on in the future?	
5. Based on your past experience and your observations thus far, what recommendations would you make for our department?	
6. Based on your first three months, are you still excited you joined Wellstar? Why / why not?	
7. How can I continue to help you succeed?	