

# WorkWell

## The Way You Manage and Track Time is Changing

### Here's What You Need to Know

Kronos is being replaced with an upgraded version, called UKG, on December 24, 2023. UKG is where you can:

- Manage schedules
- Complete all timekeeping and attestations
- View time off accruals
- And more!

Managers can also use UKG to approve time cards.

### Who will use UKG?

All Wellstar leaders and team members will use UKG for timekeeping, and all non-SmartSquare users will use for basic scheduling.

### When will UKG go-live?

Non-SmartSquare users will immediately begin using UKG following go-live on Dec. 24. Team members should continue to use time clocks as usual after go-live. Training will be available soon. Scan the QR codes to learn more.



Learn more about what WorkWell means for you. Scan the QR codes to get started!



WorkWell  
FirstUp



WorkWell  
SharePoint

### WE'RE HERE TO HELP!

Reach out to the WorkWell Command Center at **470-956-6000** or email **workwell@wellstar.org** with any questions.