There is a helpful resource available to you during your onboarding or transferring week and throughout your journey at Wellstar. **WALi** (Wellstar Automated Library Intelligence) is our artificial intelligence program that can assist in simple tasks or answer commonly asked questions just by interacting with it.

Interact with **WALi** (our chatbot in Microsoft Teams) without installing an additional app. You can utilize the web version of Teams or using the ServiceNow Employee Center. Here's how you can do it:

1. Web version of Teams

a. Navigate to <u>teams.microsoft.com</u> using a web browser. Sign in with your Wellstar e-mail address and the password you created.

- b. In the Teams interface, select the **Apps** icon on the left sidebar.
- c. Use the search bar and type in WALi.

d. Click on the **WALi** icon, then select **Add** to integrate it into your Teams environment.

e. Once added, you can start a conversation with **WALi** by selecting it from your chat list.

f. Type your messages or commands, such as "What scrub color should I wear?" or "Who is my manager?" and **WALi** will respond accordingly.

2. ServiceNow Employee Center

a. Use the link <u>https://wellstar.service-now.com/esc</u>or access the ServiceNow center on Esource

b. WALi is located in the lower right corner of the browser